

The application has to be completed, signed, scanned and sent to [agnieszka.mozejko@igcz.poznan.pl](mailto:agnieszka.mozejko@igcz.poznan.pl) or [phdstudies@igcz.poznan.pl](mailto:phdstudies@igcz.poznan.pl) or delivered to Grant Office in paper.

You can also send it to us before applying. We will check, if the application is correct.

## APPLICATION FORM

### PROM PROGRAMME

#### INTERNATIONAL SCHOLARSHIP EXCHANGE OF DOCTORAL STUDENTS AND ACADEMIC STAFF

Surname and name	
Sex	<input type="checkbox"/> Male <input type="checkbox"/> Female
Address	
Email	
Phone number	
Date of birth	
Status of the candidate	<input type="checkbox"/> Doctoral student <input type="checkbox"/> Academic staff <i>The person, who signs the application on behalf of home institution confirm your status as doctoral student (student of 3rd cycle of education) or academic staff. We do not required any other certificates to confirm status of the candidate. However, making false statements is punishable by criminal law.</i>
Home institution (faculty/department)	
Title of doctoral thesis/research	
Level of English language	<input type="checkbox"/> C1-C2 <input type="checkbox"/> B2 <input type="checkbox"/> B1 <input type="checkbox"/> A1-A2 <i>At least B1 is required. The scale is A1 – C2 (native speaker). The person, who is signing the document on behalf of home institution confirms level of language skills of candidate. We do not request any other certificates. Please be aware that all documents (including agreement for scholarship) and communication will be conducted in English.</i>

Type of short form of education	<i>(one option available)</i> <i>Please make sure you picked right type of mobility. International doctoral students can pick between one-month training stay and study visit. Foreign academic staff can pick only teaching assessment. Please note, that the row contains a drop-down list</i> <b>active participation in a foreign conference</b>
Title of the event Attendance fee (if applicable)	<i>If you picked: study visit or teaching assessment the title of the event is Genetic Training Week and Workshop for PhD students</i>
Duration of stay (including days of travel)	<i>At least 5 days (including travel), for study visit 7 or 14 days, for one – month stay 30 days.</i>
Place (institution, city, country)	

Justification in the context of recruitment criteria and learning outcomes (max. A4 page)

*The Regulations concerning recruitment and participation available on website: <http://iqcz.poznan.pl/en/structure/grant-office/prom-programme/> specify recruitment criteria and learning outcomes (§ 2, point 4 and § 4 point 7). Please refer to them in your justification. Please describe also your scientific work to give us a picture of your scientific profile. Express your expectations regarding participation in mobility, especially those related to the development of the level of knowledge, qualifications, skills, including soft skills (also intercultural).*

*Foreign lecturers are requested to add the title and short description of the lecture presented and information of didactic experience.*

I declare that the information contained in the document is true and correct.

I declare that I consent to the collection and processing of my personal data by the Institute of Human Genetics of the Polish Academy of Sciences, Poznań, 32 Strzeszyńska street in connection with the recruitment and implementation of the project under the PROM Programme International scholarship exchange of doctoral students and academic staff (pursuant to Article 6 (1) (a) of the Regulation of the European Parliament and of the EU Council 2016/679 of 27 April 2016 (General Data Protection Regulation)).

At the same time I declare that I have been informed that the Data Administrator will be the Institute of Human Genetics of the Polish Academy of Sciences, Poznań, 32 Strzeszyńska street, the provided personal data will be used to carry out the above recruitment, providing the above-mentioned data is voluntary, but necessary to settle the matter.

Consent may be withdrawn at any time by submitting the statement in the same form in which it was expressed. Withdrawal of consent does not affect the lawfulness of processing based on consent before its withdrawal.

Candidate's signature

I confirm the accuracy of the information provided, in particular the level of knowledge of the language and the status of the candidate.

Home institution  
(Signature and stamp,  
in case of IHG PAS – head of department)

*The document can be signed by head of department, dean, international office etc. Make sure that signature is inseparable part of the document, not separate page or separate file.*

INFORMATION CLAUSE  
ON THE PROCESSING OF PERSONAL DATA

Pursuant to Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement such data and repealing Directive 95/46/EC (General Data Protection Regulation), we would like to inform you that:

1. The administrator of personal data is the Institute of Human Genetics PAS, 32 Strzeszyńska street, 60-479 Poznań, hereinafter referred to as the "Administrator"
2. Contact details of the Data Protection Inspector: Rafał Andrzejewski, mail: [iod.r.andrzejewski@szkolniaprawnicze.com.pl](mailto:iod.r.andrzejewski@szkolniaprawnicze.com.pl), phone: 504976690.
3. Your personal data is processed in order to conduct and document recruitment and participation in the project implemented under *PROM Programme International scholarship exchange of doctoral students and academic staff*, and also used for statutory, archival and statistical purposes.
4. Your personal data will be processed on the basis of GDPR art. 6 par. 1 lit. b, c and e, in connection with the Act of 20 July 2018 The Law on Higher Education and Science and executive acts issued on its basis.

5. Personal data may be transferred to other recipients, e.g. on the basis of agreements concluded with them to entrust the processing of personal data, pursuant to GDPR art. 28. For more detailed information, please contact the Administrator
6. Your personal data will not be provided to a third country.
7. Your data will be kept for the period necessary to achieve the above-mentioned objectives, as well as for a period compliant with archival regulations, in accordance with the Act of July 14, 1983 on the national archival resource and archives or until consent to their processing is withdrawn.
8. We inform you that you have the right to:
  - a) based on Article 15 of GDPR access to your data and receive a copy of it.
  - b) based on Article 16 of GDPR rectify (amend) your personal data;
  - c) delete data - is vested in the premises and under the conditions specified in Article 17 of GDPR;
  - d) limit the processing - is vested within the premises and under the conditions specified in Article 18 of GDPR;
  - e) transfer personal data - is vested within the premises and under the conditions specified in Article 20 of GDPR
  - f) object to the processing - is vested within the premises and under the conditions specified in Article 21 of GDPR
  - g) lodge a complaint with the supervisory authority (President of the Office for the Protection of Personal Data)
  - h) withdraw your consent in the scope your data is processed on the basis of this consent, you have the right to withdraw your consent to the processing of data at any time. The withdrawal of the consent does not affect the lawfulness of the processing which was carried out on the basis of your consent before its withdrawal. You can withdraw your consent in the same form in which consent has been given.In order to exercise your rights, please send your request to the e-mail address:  
[iod.r.andrzejewski@szkolniaprawnicze.com.pl](mailto:iod.r.andrzejewski@szkolniaprawnicze.com.pl).
9. We kindly inform that providing your personal data is voluntary, but necessary for the purposes indicated in point. Failure to provide data will prevent participation in recruitment.
10. Your personal data is not subject to automated decision making, including profiling.