

INFORMATION CLAUSE ON THE PROCESSING OF PERSONAL DATA – PhD CANDIDATES

Pursuant to Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement such data and repealing Directive 95/46/EC (General Data Protection Regulation), we would like to inform you that:

1. The administrator of personal data collected during the recruitment process for doctoral studies is the Institute of Human Genetics PAS, 32 Strzeszyńska street, 60-479 Poznań, hereinafter referred to as the "Administrator".
2. Contact details of the Data Protection Inspector: Rafał Andrzejewski, mail: iod.r.andrzejewski@szkoleniaprawnicze.com.pl, phone: 504976690.
3. Your personal data are processed to document the course of PhD studies and use for statutory, archive, statistics purpose as well as conclusion and implementation of agreements. Moreover, it can be processed if you apply for a doctoral scholarship, participation in doctoral organizations and granting financial support in the manner and on the principles set out in the applicable Regulations of the International Doctoral School at the Institute of Human Genetics of the Polish Academy of Sciences in Poznań.
4. Your personal data will be processed on the basis of GDPR art. 6 par. 1 lit. b, c and e, in connection with the Act of 20 July 2018 The Law on Higher Education and Science and executive acts issued on its basis.
5. Personal data may be transferred to other recipients, eg on the basis of contracts entrusted with them, entrusting the processing of personal data, pursuant to GDPR art. 28. For more detailed information, please contact the Administrator.
6. Your personal data will not be provided to a third country.
7. Your data will be kept for the period necessary to achieve the above-mentioned objectives, i.e. data in the PhD candidate's files indicated in the applicable regulations (Regulation of the Minister of Science and Higher Education of 27 September 2018 regarding studies, § 15 section 4, act of 14 July 1983 on the national archival resources and archives) will be kept for 50 years, and in the case of people who have not been admitted to the International Doctoral School during the recruitment period, in addition for a period of time provided in the applicable law for defending against any claims, and for the period required by law and internal regulations of the Institute for the archive purposes.
8. We inform you that you have the right to:
 - a. access to your data and receive a copy of it
 - b. rectify (amend) your personal data;
 - c. limit the processing of personal data;
 - d. delete your personal data; if the implementation of these rights will be in accordance with applicable regulations, in particular with the GDPR;
 - e. file a complaint to the President of the PDPO (at the address of the Personal Data Protection Office, 2 Stawki street, 00-193 Warszawa);
 - f. withdraw your consent in the scope your data is processed on the basis of this consent, you have the right to withdraw your consent to the processing of data at any time. The withdrawal of the consent does not affect the lawfulness of the processing which was carried

out on the basis of your consent before its withdrawal. You can withdraw your consent in the same form in which consent has been given.

9. We kindly inform that providing your personal data is voluntary, but to the extent required by applicable law, mandatory and necessary for purposes indicated in point 3.

10. Your personal data is not subject to automated decision making, including profiling.